
Communication Policy

Communication between stakeholders interested in students' education and well-being is an important aspect of school life and school procedures. St Luke's communicates information within the school and parish community in the following ways.

Staff

- *Google Cloudshare* homepage/calendar
- *Google Cloudshare* (policies, procedures, resources)
- Policy document 2
- *Google Cloudshare* staff notice board as required
- Staff meeting minutes (professional development and business briefings)
- School/term events calendar
- Student diaries (upper primary)
- Job share teachers share information in communication books
- Casual teachers' information booklet
- Medical alerts in class roll and first aid room

School Community

- School newsletter (sent home weekly and on website)
- Parent *Google Cloudshare* page and calendar
- Parent/carer notes as necessary
- School website www.stlrevesby.catholic.edu.au
- Family information book (on enrolment and on school website)
- School policies (office, website)
- Parent information meetings (kindergarten information, class curriculum, parent forums, meetings and workshops)

- Grade curriculum bulletins (per term) notes
- Student assessment folders and reports (half yearly and end of year)